



**WORK SESSION AGENDA
MARCH 16, 2026**

MAYOR'S REPORT

CODE ENFORCEMENT – DAVE RICE

FIRE DEPARTMENT – CHIEF SEKUTERSKI

COMMUNITY LIAISON – KIM BOURKE

VILLAGE ADMINISTRATOR COZZA

DEPUTY MAYOR GAUGHAN

- A) Hamburg Holidays
- B) Beautification
- C) Recreation

TRUSTEE HACKATHORN

- A) Historic Preservation
- B) Economic Development

TRUSTEE PARK

- A) Environmental Conservation
- B) Justice Department

TRUSTEE DAVIS

- A) Planning Commission
- B) Architectural Review Committee

VILLAGE ATTORNEY MURPHY

POLICE CHIEF RICK SCHARA

PUBLIC WORKS SUPERINTENDENT SHUTTLEWORTH

- A) Updates

RECREATION SUPERVISOR HAEICK

VILLAGE OF HAMBURG

Vision: *The Most Desirable Community in
Western New York Where Quality of Life,
Affordability and Innovation is the Norm.*

Mission: *Village Representatives and Employees that
care for the Community by efficiently providing
services while preparing for the future.*

GUIDELINES FOR PUBLIC EXPRESSION: (HAMBURG VILLAGE BOARD POLICY ESTABLISHED 4/19/99)

1) The public shall be allowed to speak only during the Public Expression periods of the meeting or at such other times as a majority of the Board shall allow. 2) Speakers must give their name, address and organization, if any. 3) Speakers must be recognized by the presiding officer. 4) Speakers must limit remarks to three (3) minutes per person and a maximum of twelve (12) minutes regarding each subject matter. 5) Speakers may not yield any remaining time they may have to another speaker. 6) All remarks shall be addressed to the Board as a body and not to any member thereof. 7) Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste. Unacceptable behavior will not be tolerated and might result in removal from the building. 8) Interested parties or their representatives may address the Board by written communication.

MEETING AGENDA MARCH 16, 2026

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. APPROVE THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES HELD ON MONDAY, MARCH 2, 2026
4. CHARACTER COUNCIL OF WNY: The virtue for March is Enthusiasm. Enthusiasm is expressing joy in each task as I give it my best effort.
5. PUBLIC EXPRESSION:
6. CORRESPONDENCE:
All correspondence is received, reviewed and on file in the Clerk-Treasurer's office
7. TRUSTEE MOTIONS
8. STAFF REPORTS
9. FURTHER PUBLIC EXPRESSION
10. MAYOR'S REPORT
11. CLOSE MEETING

**MOTIONS
REGULAR MEETING**

1. **MOTION** by Trustee Hackathorn, seconded by Trustee _____, to approve the minutes of the Regular Meeting of the Board of Trustees held on Monday, March 2, 2026.

AYES:
NAYS:

2. **MOTION** by Trustee Hackathorn, seconded by Trustee _____, to transfer \$45.00 from A.2770 Miscellaneous Revenue into the Police Equipment Reserve A.0878. This money was collected by the Police Department for copy fees and charges in Feb 2026.

AYES:
NAYS:

3. **MOTION** by Trustee Hackathorn, seconded by Trustee _____, to amend the budget by reducing A.3003 County Aid in the amount of \$90,000 and increasing A.3005 Mortgage Tax in the amount of \$90,000. This rectifies a clerical error in the 2025-2026 Budget.

AYES:
NAYS:

4. **MOTION** by Trustee Hackathorn, seconded by Trustee _____, to adopt the Budget for Fiscal Year June 1, 2026 through May 31, 2027. The General Fund tax rate for the Village of Hamburg is set at \$24.78 per thousand dollars of assessed value. The Capital Improvement Program will expend \$8,226,307 in the 2026-2027 fiscal year.

AYES:
NAYS:

5. **MOTION** by Deputy Mayor Gaughan, seconded by Trustee _____, that the Village Recreation Commission recommends the Board approve the salaries for the following Recreation Attendants PT for the 2025-2026 Fall/Winter season, effective 03/17/2026:

AFTERSCHOOL PROGRAM

Haley Suda 6522 Fairlane Dr. Boston, NY 14025	\$14.50/hr
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Zachary McDonnell 6518 Old East Eden Rd.	\$14.50/hr
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Kora Palcic 5565 Northside Dr.	\$14.50/hr
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AYES:
NAYS:

6. **MOTION** by Trustee Park, seconded by Trustee _____, to adopt the following resolution:

WHEREAS, the Board of Trustees approved a pay policy for the Village Court Constables at their meeting on September 16, 2024; and

**MOTIONS
REGULAR MEETING**

WHEREAS, the pay policy stated that Constables shall be compensated for no less than three (3) hours per scheduled shift at the regular rate of pay.

NOW THEREFORE BE IT RESOLVED that the Board of Trustees hereby amends this pay policy to add that a Constable is only eligible for the three (3) hour minimum pay if they report to their shift at the scheduled time of 4:30 P.M.

BE IT FURTHER RESOLVED that this amended pay policy shall take effect immediately following the adoption of this resolution.

AYES:

NAYS:

7. **MOTION** by Trustee Park, seconded by Trustee _____, that Edward Kline, having been appointed to the position of Mechanic II in the Department of Public Works on September 2, 2025, and such appointment having been for a probationary period of six (6) months, and Edward Kline having completed such probationary period in a satisfactory manner.

Edward Kline is hereby accorded permanent status in the position of Mechanic II in the Department of Public Works effective March 2, 2026.

AYES:

NAYS:

8. **MOTION** by Trustee Park, seconded by Trustee _____, that Scott Espinosa, having been appointed to the position of Mechanic I in the Department of Public Works on August 19, 2025, and such appointment having been for a probationary period of six (6) months, and Scott Espinosa having completed such probationary period in a satisfactory manner.

Scott Espinosa is hereby accorded permanent status in the position of Mechanic I in the Department of Public Works effective February 19, 2026.

AYES:

NAYS:

9. **MOTION** by Trustee Davis, seconded by Trustee _____, to accept, with regret, the resignation of Charles Orcutt as a School Crossing Guard PT in the Police Department, effective March 13, 2026.

AYES:

NAYS:

10. **MOTION** by Trustee Davis, seconded by Trustee _____, to authorize the appointment of Charles Orcutt to the position of Substitute School Crossing Guard PT in the Police Department effective March 17, 2026, with a daily rate of \$30.30.

AYES:

NAYS:

MOTIONS
REGULAR MEETING

11. **MOTION** by Trustee Hackathorn, seconded by Trustee _____, to authorize the payment of the Village of Hamburg Accounts for the period ending March 16, 2026.

AYES:

NAYS: