

**MOTIONS**  
**ANNUAL ORGANIZATIONAL MEETING**  
**APRIL 6, 2026**

1. **MOTION** by Mayor Tallman, seconded by Trustee \_\_\_\_\_, to approve the following Mayoral appointments:

**TERMS OF ONE (1) YEAR ENDING APRIL 5, 2027**

Village Administrator	Jason Cozza
Budget Director	Jason Cozza
Deputy Treasurer	Brian Wielinski
Deputy Clerk	Mary McKee
Deputy Mayor	Paul G. Gaughan
Village Attorney/Acting Vlg Prosecutor	Edward J. Murphy III
Acting Village Justice	Michael J. Biehler
Village Prosecutor	John Ryan
Bingo Inspector	Paul Klemenich

**AARP Age-Friendly Advisory Steering Committee**

Members:	Brian Hoth	Tom Moses	Hilary Pundt
	Haley Patrone	Mary Odden	Denise Graca Grupp
	Nancy Smith	Maureen O'Brien	Karen Rogers

**Association of Erie County Governments**

Rep:	Village Mayor
Alt. Rep:	Deputy Mayor
Alt. Rep:	Village Administrator

**Economic Development Committee**

Members:	Joe Gunning	Katie Mika
	Nicole Casell	Sean Doyle
	Thomas Adams	Nancy Fredrickson
	Matt Heidt	Dan Rosati

**North East South Towns (NEST) Solid Waste Management Board**

Member:	Mark Shuttleworth
Alt. Member:	Jason Cozza

**WNY Stormwater Coalition**

Rep.	Marc Shuttleworth	Supt. of Public Works
Alt. Rep.	Jason Cozza	Village Administrator

**Zoning Board of Appeals Chairmanship**

Chairperson: Richard J. Stumpf

**TERMS OF THREE (3) YEARS ENDING APRIL 2, 2029**

**Architectural Review Committee**

Members:	Michael Lennon	Michael Agate	David Rust
	Stephen Ruszczyk	Matthew Reis	

**Board of Ethics**

Members:	Robynn McParland Rich	William Gertner	Karen Rogers
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**Civic Beautification Committee**

Members:	Joel Maxson	Wendy Edson
	Linda Stockmeyer	Mary Szabo
	Carol Mitchell	Jackie Neleman
	Theresa Filipiak	Glenda Leyonmark
	Nancy Frederickson	Nancy Noud
	Sue Gow	Eileen Herlihy
	Suzanne Kovic	Mary Margaret Fierle
	Sue Almond	Dominic Punturiero
	Jenny Jacobs	Susan Van Tine
	Tracy Heyd	Irene Stranz

**Environmental Conservation Commission**

Members:	Stuart Wheaton
	Kim Bourke
	Andrew Schrauth

**Planning Commission**

Members:	Marcus Darby
Alt. Member:	Janet Pryhuber

**Recreation Commission**

Members:	Trisha Miller
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**TERMS OF FOUR (4) YEARS, ENDING APRIL 1, 2030**

**Historic Preservation Commission**

Members:	Damon Ayer
	Michael Lennon

**TERMS OF FIVE (5) YEARS, ENDING APRIL 4, 2031**

**Zoning Board of Appeals**

Member:	Dave Rust	
Alt. Members:	Dan Ferris	Brent Salevsky

AYES:

NAYS:

2. **MOTION** by Trustee Hackathorn, seconded by Trustee \_\_\_\_\_, to designate Key Bank National Association; Manufacturers and Traders Trust Co.; RBS Citizens, NA; and New York Cooperative Liquid Assets Security System (NYCLASS) as depositories of the Village of Hamburg for the official year 2026-2027.

AYES:

NAYS:

3. **MOTION** by Trustee Hackathorn, seconded by Trustee \_\_\_\_\_, that the Clerk-Treasurer be charged with the collection of Village taxes and all other charges made by the Village of Hamburg as of June 1, 2026.

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AYES:  
NAYS:

4. **MOTION** by Trustee Hackathorn, seconded by Trustee \_\_\_\_\_,

**WHEREAS**, the Internal Revenue Service has issued regulations requiring issuers of tax-exempt obligations to certify on various forms that they actively monitor compliance with federal tax rules following the issuance of such obligations; and

**WHEREAS**, the Village is a periodic issuer of tax-exempt obligations and thus is subject to the aforementioned compliance requirements which are critical for the preservation of the preferential tax status of those obligations; and

**WHEREAS**, on May 7, 2018, the Hamburg Village Board of Trustee adopted updated post-issuance tax compliance procedures prepared by Hodgson Russ LLP, as bond counsel to the Village.

**NOW THEREFORE, BE IT RESOLVED**, that the Village has reviewed their post-issuance tax compliance procedures and found that no changes are needed for 2026-2027.

AYES:  
NAYS:

5. **MOTION** by Deputy Mayor Gaughan, seconded by Trustee \_\_\_\_\_, to continue the \$100,000 bonding blanket coverage for the 2026-2027 official year by identifying the following positions within the village for receipt of funds and cash:

**Clerk-Treasurer's Office**

Administrator/Clerk-Treasurer  
Deputy Treasurer  
Deputy Clerk  
Secretary to Mayor  
Clerks PT and PT Seasonal  
Clerk-Typist PT

**Police**

Chief  
Captain  
Account Clerk Typist  
Clerk-Typists PT

**Department of Public Works**

Superintendent  
Crew Chief  
Working Crew Chief  
Clerk Typist  
Three (3) Designated Motor Equipment Operators

**Recreation**

Supervisor  
Recreation Leader  
Recreation Attendant  
Clerk PT

**Court**

Clerk to Village Justice  
Clerk to Village Justice PT

AYES:  
NAYS:

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6. **MOTION** by Deputy Mayor Gaughan, seconded by Trustee \_\_\_\_\_, to designate *The Sun* as the official newspaper for the Village of Hamburg for the fiscal year 2026-2027.

AYES:

NAYS:

7. **MOTION** by Trustee Park, seconded by Trustee \_\_\_\_\_, that the Village Board of Trustees authorizes that the following payments may be made between meetings upon receipt of invoice:

- Agreements and contracts payments
- Credit card account payments
- Tax bill payments and refunds
- Health insurance payments and reimbursements
- Utility payments
- Postage
- Summer concert series performers at a cost not to exceed \$1,000/performance
- Petty cash reimbursements
- NYS Department of Criminal Justice Services payments
- State and Federal tax payments
- Special meeting payments
- Village program refunds
- Lifeguard Re-Certification Training class

AYES:

NAYS:

8. **MOTION** by Trustee Park, seconded by Trustee \_\_\_\_\_, to establish the following petty cash amounts for the Village of Hamburg.

Clk/Trs Counter	\$100.00
Clk/Trs Office	\$200.00
Clk/Trs Taxes	\$200.00
Police Dept.	\$200.00
Justice Court	\$200.00
Recreation	\$200.00
Dept. of Public Works	\$200.00

AYES:

NAYS:

9. **MOTION** by Trustee Davis, seconded by Trustee \_\_\_\_\_,

**BE IT RESOLVED** that authorization be given to the Mayor, Trustees, and Village Administrator for attendance at the annual meetings and training sessions of the New York State Conference of Mayors (NYCOM) and other municipal officials organizations; and in addition to the aforesaid officials attendance by the Mayor at such conferences and meetings as he deems necessary for the good of the Village; attendance by the Village Administrator at New York State Archives workshops, Government Finance Officers Association (GFOA), International City Managers Association (ICMA) conferences, New York State City & County Managers Association (NYSCCMA) conferences and National Public Employee Labor Relations Association

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(NPERLA); attendance by the Deputy Clerk at NYCOM and New York State Archives workshops and training sessions; attendance by the Deputy Treasurer at Tyler Connect Annual Conference; attendance by the Department of Public Works designated representative at NYCOM training sessions and workshops, training sessions sponsored by the New York State Department of Environmental Conservation and other municipal officials organizations; the Police Chief at the Annual Conference of New York State and International Association of Police Chiefs, training conferences of the FBI National Academy Associates and other municipal officials organizations; attendance by the Recreation Supervisor and/or his designated representative(s) at the annual meetings of the New York State Parks and Recreation Association; New York State Youth Bureau, and the Niagara Frontier Parks and Recreation Association; attendance of Planning Commission Members and Zoning Board of Appeals Members at the New York Planning Federation Annual Planning & Zoning Conference.

**BE IT FURTHER RESOLVED**, that employees of the Village shall routinely submit a request for attendance at such meetings with an estimate of the costs to the Village Administrator in advance of such meeting; and

**BE IT FURTHER RESOLVED**, that attendees be reimbursed by the Village for regular and reasonable budgeted expenses incurred by their attendance at the above functions under Section 77-b of the General Municipal Law of the State of New York.

AYES:

NAYS:

10. **MOTION** by Trustee Davis, seconded by Trustee \_\_\_\_\_, that the Regular Meetings of the Hamburg Board of Trustees will be held on the first and third Mondays of each month at 7:00 p.m. except for the following modifications:

Change due to official Monday holidays:

Monday, September 7, 2026 changed to Tuesday, September 8, 2026

Monday, January 18, 2027 changed to Tuesday, January 19, 2027

Monday, February 15, 2027 changed to Tuesday, February 16, 2027

The Annual Organizational Meeting will be held on Monday, April 5, 2027 at 7:00 p.m.

AYES:

NAYS:

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11. **MOTION** by Mayor Tallman, seconded by Trustee \_\_\_\_\_, to approve the Mayor's Liaison Appointments for the fiscal year 2026-2027:

- |                                  |  |
|----------------------------------|--|
| MAYOR TALLMAN                    | <ol style="list-style-type: none"><li>1. Police Commissioner</li><li>2. Public Works</li><li>3. Liaison - Other Governments</li><li>4. Public Relations</li><li>5. Hamburg School Board</li><li>6. Character Council</li></ol> |
| DEPUTY MAYOR/<br>TRUSTEE GAUGHAN | <ol style="list-style-type: none"><li>1. Parks &amp; Beautification</li><li>2. Recreation Commission</li></ol>   |
| TRUSTEE HACKATHORN               | <ol style="list-style-type: none"><li>1. Clerk-Treasurer's Office</li><li>2. Historic Preservation Commission</li><li>3. Economic Development Committee</li></ol>  |
| TRUSTEE DAVIS                    | <ol style="list-style-type: none"><li>1. Planning Commission</li><li>2. Architectural Review Committee</li></ol>   |
| TRUSTEE PARK                     | <ol style="list-style-type: none"><li>1. Justice Department</li><li>2. Environmental Conservation Commission</li></ol>   |
| THOMAS J. MOSES, SR.             | <ol style="list-style-type: none"><li>1. Fire Commissioner</li><li>2. Hamburg Industrial Development Agency (HIDA)</li></ol>   |

AYES:  
NAYS: