



**WORK SESSION AGENDA
MAY 4, 2026**

Matt Heidt re: Southtowns Regional Chamber of Commerce

MAYOR'S REPORT

- A) 5K Runs
- B) Activities/events in the village

CODE ENFORCEMENT – DAVE RICE

FIRE DEPARTMENT – CHIEF SEKUTERSKI

COMMUNITY LIAISON – KIM BOURKE

VILLAGE ADMINISTRATOR COZZA

DEPUTY MAYOR GAUGHAN

- A) Hamburg Holidays
- B) Beautification
- C) Recreation

TRUSTEE HACKATHORN

- A) Historic Preservation
- B) Economic Development

TRUSTEE PARK

- A) Environmental Conservation
- B) Justice Department

TRUSTEE DAVIS

- A) Planning Commission
- B) Architectural Review Committee

VILLAGE ATTORNEY MURPHY

POLICE CHIEF RICK SCHARA

PUBLIC WORKS SUPERINTENDENT SHUTTLEWORTH

- A) Updates

RECREATION SUPERVISOR HAEICK

VILLAGE OF HAMBURG

Vision: *The Most Desirable Community in Western New York Where Quality of Life, Affordability and Innovation is the Norm.*

Mission: *Village Representatives and Employees that care for the Community by efficiently providing services while preparing for the future.*

GUIDELINES FOR PUBLIC EXPRESSION: (HAMBURG VILLAGE BOARD POLICY ESTABLISHED 4/19/99)

1) The public shall be allowed to speak only during the Public Expression periods of the meeting or at such other times as a majority of the Board shall allow. 2) Speakers must give their name, address and organization, if any. 3) Speakers must be recognized by the presiding officer. 4) Speakers must limit remarks to three (3) minutes per person and a maximum of twelve (12) minutes regarding each subject matter. 5) Speakers may not yield any remaining time they may have to another speaker. 6) All remarks shall be addressed to the Board as a body and not to any member thereof. 7) Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste. Unacceptable behavior will not be tolerated and might result in removal from the building. 8) Interested parties or their representatives may address the Board by written communication.

MEETING AGENDA MAY 4, 2026

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL

**** PUBLIC HEARING RE: LOCAL LAW #2 OF 2026 ****

3. APPROVE THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES HELD ON MONDAY, APRIL 20, 2026

4. **CHARACTER COUNCIL OF WNY:** The virtue for May is Reliability. Reliability is the consistent ability to follow through, meet commitments, and act with integrity, creating a foundation of trust.

5. PUBLIC EXPRESSION:

6. CORRESPONDENCE:

All correspondence is received, reviewed and on file in the Clerk-Treasurer's office

7. TRUSTEE MOTIONS

8. STAFF REPORTS

9. FURTHER PUBLIC EXPRESSION

10. MAYOR'S REPORT

11. CLOSE MEETING

**MOTIONS
REGULAR MEETING**

1. **MOTION** by Trustee Hackathorn, seconded by Trustee _____, to approve the minutes of the Regular Meeting of the Board of Trustees held on Monday, April 20, 2026.

AYES:
NAYS:

2. **MOTION** by Trustee Hackathorn, seconded by Trustee _____, to increase the budget of H058.2705 Gifts and Donations and increase the budget amount of H58-150-2023.367 Community Center Patio in the amount of \$4,800. Funds received from Imagine Hamburg for patio furniture at the Community Center.

AYES:
NAYS:

3. **MOTION** by Trustee Hackathorn, seconded by Trustee _____, to transfer \$90.00 from A.2770 Miscellaneous Revenue into the Police Equipment Reserve A.0878. This money was collected by the Police Department for copy fees and charges in April 2026.

AYES:
NAYS:

4. **MOTION** by Deputy Mayor Gaughan, seconded by Trustee _____, that the Village Recreation Commission recommends that the Board approve the salaries for the following Recreation Attendants PT Seasonal for the 2026 Spring/Summer season:

GROUNDS

Thomas Ruh 6544 East Eden Rd.	\$20.00/hr
Maxim Rudnicki 93 Robert St.	\$16.45/hr
Nolan Smith 3485 Lakeview Rd.	\$16.45/hr
James Simoncelli 99 Robert St.	\$16.25/hr
Marek Brozyna 231 Prospect Ave.	\$16.25/hr
Ethan Donnelly 4160 Ridgeview Terr.	\$15.25/hr
Jason Sekuterski 3517 Lakeview Rd.	\$15.25/hr
Ben Sekuterski 3517 Lakeview Rd.	\$15.00/hr

**MOTIONS
REGULAR MEETING**

Jack Panfil \$15.00/hr
28 Sickmon

WATERING/BEAUTIFICATION

Josh Hosey \$19.50/hr
4862 Feddick Rd.

Daniel Fisher \$20.50/hr
161 Meadow Rd.

Dominic Punturiero \$19.75/hr
11 Dudley Ave.

AFTER SCHOOL PROGRAM

Molly Trask \$15.50/hr
66 Dudley Ave.

FIELD SUPERVISION

Richard Grupka \$21.50/hr
19 Bory Drive, Depew

David Thompson \$21.25/hr
4010 Grant Ave.

Haidyn Carpenter \$21.00/hr
4711 Pinecrest Terrace, Eden

AYES:

NAYS:

5. **MOTION** by Trustee Park, seconded by Trustee _____, to approve a request by the Hamburg Oktoberfest Committee to hold the annual *Oktoberfest* in Memorial Park on Saturday, September 19, 2026 from noon to 10:00 p.m., with setup to begin on Friday, September 18, 2026. Approval is subject to the submission of a *Facility Use Application and Agreement* and the appropriate insurance.

AYES:

NAYS:

6. **MOTION** by Trustee Davis, seconded by Trustee _____, to recommend that the Village Board approve Site Plan Application #2025-00347, 4236 Clark Street, for additions/alterations at *J.P. Fitzgerald's* as presented by Steve Geltz of Daryl Martin Architects. Commercial Gateway (CG). Changes include a new entrance with enclosure of the handicap ramp and enclosure of part of the exterior patio. A new smoking patio will be added, enclosed with composite fence and a roof, and open on one side. Said Site Plan having been reviewed by the Planning Commission at their meeting of April 28, 2026, and the Planning Commission having made a recommendation in writing to this Board that said Site Plan be approved, and this Board having reviewed said Site Plan, the Board of Trustees hereby **APPROVES**: Site Plan Application #2026-00347 for entranceway and patio alterations/addition at *J.P. Fitzgerald's*, 4236 Clark Street, as recommended by the Planning Commission.

AYES:

NAYS:

MOTIONS
REGULAR MEETING

7. **MOTION** by Trustee Davis, seconded by Trustee _____, to recommend the Village Board approve the Application for Certificate of Compliance for building design standards for an awning at 36 Buffalo Street, as presented by Rick Benz of Benz Associates. The 25'10" x 3'8" x 3'4" awning will consist of black Sunbrella material with gold lettering on the valance. It will have a 40" projection and be 7+ feet up from the sidewalk. Said application having been reviewed by the Architectural Review Committee (ARC) at their meeting of April 21, 2026, and the Architectural Review Committee having made a recommendation to this Board that said application be approved, and this Board having reviewed said application, the Board of Trustees hereby **APPROVES**: the Application for Certificate of Compliance for building design standards for an awning at *Benz Associates*, 36 Buffalo Street, as recommended by the Architectural Review Committee.

AYES:

NAYS:

8. **MOTION** by Trustee Davis, seconded by Trustee _____, to recommend the Village Board approve the Application for Certificate of Compliance for building design standards for signage at *Hamburg Art Studio & Gallery*, 1 Main Street, as presented by new business owner Sophia Beck. The 36" x 27, die cut aluminum sign will consist of black applied vinyl graphics and lettering on a white background. Informational window signage on the door and bay window will also change to meet the specifics of the new owner. Said application having been reviewed by the Architectural Review Committee (ARC) at their meeting of April 21, 2026, and the Architectural Review Committee having made a recommendation to this Board that said application be approved, and this Board having reviewed said application, the Board of Trustees hereby **APPROVES**: the Application for Certificate of Compliance for building design standards for signage at *Hamburg Art Studio & Gallery*, 1 Main Street, as recommended by the Architectural Review Committee.

AYES:

NAYS:

9. **MOTION** by Trustee Davis, seconded by Trustee _____, to recommend the Village Board approve the Application for Certificate of Compliance for building design standards for deck addition to the rear residence at 134 Buffalo Street, as presented by Henry Vu. The deck will be 7' wide by 16' long with materials consisting of Trex Select decking in Pebble Gray and white Trex railing. Applicant agreed to set the support posts into the ground to a depth of 40" in order to have adequate support for the structure. Said application having been reviewed by the Architectural Review Committee (ARC) at their meeting of April 21, 2026, and the Architectural Review Committee having made a recommendation to this Board that said application be approved, and this Board having reviewed said application, the Board of Trustees hereby **APPROVES**: the Application for Certificate of Compliance for building design standards for a deck addition at 134 Buffalo Street, as recommended by the Architectural Review Committee.

AYES:

NAYS:

10. **MOTION** by Trustee Davis, seconded by Trustee _____, to recommend the Village Board approve the Application for Certificate of Compliance for building design standards for additions/alterations at *J.P. Fitzgerald's*, 4236 Clark Street. Changes include an accessible interior ramp to be enclosed at the existing ramp entry point. In addition, an existing patio will also have a partial enclosure – about half of the current space. A small smoking patio will be added, enclosed with Trex fencing. The applicant is proposing to have a 2-story look when viewed from the exterior, adding fake doors and windows to the 2-story dining room. Exterior finish materials consist of cultured stone,

MOTIONS
REGULAR MEETING

AZEK and composite board siding in tan with light brown trim. Accent window colors were also submitted; timber framing at the entrances will be stained. The sloping roof will be black asphalt shingles on the original building, with the existing additions will continue as flat roofs concealed by parapets. There are no new roof heights. Said application having been reviewed by the Architectural Review Committee (ARC) at their meeting of April 21, 2026, and the Architectural Review Committee having made a recommendation to this Board that said application be approved, and this Board having reviewed said application, the Board of Trustees hereby **APPROVES**: the Application for Certificate of Compliance for building design standards for additions/alteration at *J.P. Fitzgerald's*, 4236 Clark Street, as recommended by the Architectural Review Committee

AYES:
NAYS:

11. **MOTION** by Trustee Davis, seconded by Trustee _____, to recommend the Village Board approve the Application for Certificate of Compliance for building design standards for a roof at 125 Pine Street/2 Brendel, as presented by homeowner Sarah Bishop. The applicant is proposing a new metal roof to replace the existing asphalt shingle roof damaged by ice this past winter. The brown metal roof will match the existing garage roof. Said application having been reviewed by the Architectural Review Committee (ARC) at their meeting of April 21, 2026, and the Architectural Review Committee having made a recommendation to this Board that said application be approved, and this Board having reviewed said application, the Board of Trustees hereby **APPROVES**: the Application for Certificate of Compliance for building design standards for a new metal roof at 125 Pine Street/2 Brendel, as recommended by the Architectural Review Committee

AYES:
NAYS:

12. **MOTION** by Trustee Hackathorn, seconded by Trustee _____, to authorize the payment of the Village of Hamburg Accounts for the period ending May 4, 2026.

AYES:
NAYS: